

**Academic Senate Council Minutes *DRAFT***  
**Contra Costa College**  
**2600 Mission Bell Drive, San Pablo, California 94806**

**Monday, September 17, 2018**

**Location: GEB 305**

**Call To Order with Introduction of Guests at 2:15.**

**Committee Members in Attendance:** Beth Goehring (President), Mark Wong (VP/CIC), Randy Carver (LA), Sandra Moore (LAVA), Amanda Choi (LAVA), Jon Celesia (NSAS), Leslie Alexander (NSAS), Luci Castruita (SS), Mike Kilivris (DE), and Katie Krolikowski (CTE).

**Committee Members Absent:**

**Visitors in Attendance:** Alissa Scanlin, Jeff Michels, Monica Rodriguez, Sara Marcellino, Mia Henderson Bonilla, Karen Ruskowski

**CONSENT AGENDA ACTION ITEMS**

**September 17 agenda** Leslie motioned to approve the consent agenda; Katie seconded; all in favor; no abstentions.

**May 7 minutes** Katie motioned to approve the minutes; Randy seconded; all in favor; Leslie abstained.

**NEW BUSINESS**

**Scholarship Review Committee (Sara Marcellino, Mia Henderson Bonilla, Monica Rodriguez)** The scholarship committee asked if faculty would be interested in reviewing applications and help to match students to scholarships by reviewing and rate based on rubrics, and then meet as a group to discuss the scores and recipients. For the school year 18-19, there are approximately 267 applicants for 90 scholarships. This would take place February-March over a 4-week period with two weeks to review and two weeks of personal group meetings. Even though the committee determined that it would consist of 12-15 hours, Beth said that from her experience reading applications, that amount of hours was not realistic. When asked about training, Sara responded that there could possibly be a retreat scheduled. Beth suggested that the scholarship committee become a workgroup, or ad hoc, of a college committee, such as Student Success, which could possibly fulfill contractual committee work or qualify as flex (outside of class work).

**Academic Freedom Statement** There was concern at DVC regarding a faculty's viewpoint during a lecture was filmed and edited by an audience member, put online, which went viral, in turn, causing the faculty to be accused of racism. DVC Academic Senate wrote a resolution to reaffirm commitment to academic freedom, and would like to have it accepted district-wide, so asked our senate to review it. The Senate Council's responses were:

- It is important to make it clear that the governing Board rules the college system. Our senate members do not feel that this statement is clear.
- The resolution that reaffirms commitment to support academic freedom should be the first resolve.
- Academic freedom needs to be more clearly defined
- List what is not allowed to happen, such as video taping, etc.
- It is not clear what DVC is denouncing.

It was motioned by Katie, and seconded by Jon, that Beth will respond to DVC that the CCC Senate finds that there is no power to force compliance, they are supportive of the idea.

**Library Censuring** LMC is bringing the issue up again to remove all filters. Last semester, the senate council voted to allow any faculty to request that their website be unblocked and it will permanently remain unblocked. The council will support LMC's request to remove all filters.

**Restructuring of Council of Chairs** The Council of Chairs is being given the opportunity to restructure. The following are the comments from the senate council discussion.

- Structure can be changed
  - Sub-group working on it
- "Administrative expertise - Faculty voice"
  - Take advantage of expertise, time for discussion (get some work done!)
- Work addressed there
  - Divisions (how they are divided)
  - Schedule
  - Guided Pathways
  - Can those with interest participate or know about what happens (transparency)
  - Information from the meeting needs to be distributed to the department faculty
- Currently a Dean-chair meeting, or talk to VP, or VP talk to chairs ... what is it?
  - Don't get talked 'at' - have a discussion 'with'
- Maybe reduce committee structure — make each meeting more effective

**UF/4CD Online Evaluation Update (Jeff Michels)** The district bought a software kit for online student evaluations of faculty that can be done using the students' devices, on their own time, with a week to do it in. Management and UF would like to have the same kit used for traditional evaluations during class time; or, the choice to continue using the paper forms. CCC has been chosen to be the pilot campus. This will become part of the next bargaining agreement in

Spring 19. To reduce stress on non-tenured faculty, Katie suggested only tenured faculty be asked to participate in this pilot program. Sandra asked if there is a certain number of students needed to make this evaluation procedure to work. Mike questioned the language in Part 2 Observation Procedures regarding experience teaching online required. Beth noticed that there is no indication of changes in Part 3 Observation Form since nothing is in “bold” font to show those changes. Jeff said they were the same questions, but just worded differently. Jeff asked that any concerns or suggestions be emailed to him.

**ASC President and VP 2019-21 Elections** This is Beth’s last year as senate president and Mark’s last as interim CIC Chair. Elections will take place this semester. Katie and Mark have expressed the desire to take on these positions for the term 2019-21.

#### **PENDING BUSINESS/ UPDATES/DISCUSSION**

**Update on Purchase of New Planning Software** Elumen will replace CurricUNET for curriculum inventory, SLOs, PLOs, and ILOs. It will also replace WEPR for annual plan and program review. Elumen is supposed to feed into the CCC catalog seamlessly. WEPR and CurricUNET will be utilized until approximately Fall 2019, but the senate hopes that the conversion to Elumen will begin during Spring 2019.

**Update on the Faculty Resource Page** Beth asked the members to review the website. Still has problems.

**Update on Online Education Initiative (Michael)** It is not official yet that CCC is part of it yet. President VanderWoude has not signed the agreement yet. 10% of our online courses need to be ready for OEI by Spring 19. OEI says there is no caps now where there was a cap of 10 outside students before. Mike is looking for faculty to review these courses and money to pay for this work.

#### **COMMITTEE REPORTS**

**Distance Education (Michael)** There is a new DE trainer and there will be two trainings this semester. Online teacher training needs to be a part of the UF contract or department bylaws.

**Guided Pathway (Katie)** Katie reported that there are currently thirteen faculty participating on workgroups, along with another five who are very interested but not yet part of any group.

**Curriculum Committee (Mark)** The CIC is working on prioritizing the agenda order since there is over 100 proposals that are in the pipeline for review now, with over 50 more that are being worked on and in the “draft” stage, and another 113 content reviews that are due, or past due this semester.

#### **PRESENTATIONS FROM THE PUBLIC/ANNOUNCEMENTS/OPEN DISCUSSION**

There were no presentations, announcements, or open discussion items.

**Adjournment** – The meeting adjourned at 4:15 p.m. The next meeting will be October 1, 2018.

Respectfully submitted,  
Lynette Kral